

Making an Online Address Change for Inactive Members

If you are an inactive Investment Plan member and have a termination date on file with Alight Solutions, the FRS Investment Plan Administrator, you can update your address online.

To update your address, log into MyFRS.com¹ then select “Manage Investment,” then “Your Profile”, then “Personal Information.” The following “Personal Information” page will be displayed:

Personal Information

Contact Information	Personal Details
Email ? Change	
Email Address	TESTMAIL@ALIGHT.COM
Address ? Change	
Permanent	Do Not Mail DAVENPORT, Florida 33896 United States of America
Phone ? Change	
Daytime	-Not on File-
Evening	-Not on File-
Mobile	847-555-5000 ?

Note: View [Manage Communications](#) to select how you want to receive timely benefits information.



On the above screen, select the “Change” link to the right of the Permanent Address and the following page will be displayed:

¹ If this is the first time you are logging onto MyFRS.com, you will use the PIN provided to you in your New Hire Kit. If you have already logged onto MyFRS.com, you will use the new User ID and password you created.

Update Postal Address

All fields are required, unless they are noted as optional.

Permanent Preferred [?](#)

Country
United States of America

Address Line 1
Do Not Mail

Address Line 2 (Optional)

City
DAVENPORT

State
Florida

Zip Code
33896

Effective Date (Earliest 02-16-2017)
April 22 2019

The effective date of your address change is needed because your eligibility for some benefits may be based on your ZIP code.

Enter new address here.

Save Cancel

The above screen will indicate your current address on file. Enter your new address and select “Save.”

The “Personal Information” page will appear indicating your address change. For your security, a confirmation statement will be mailed within two business days to both your current address on file and the new address you provided.

Any questions regarding changing your address should be directed to Alight Solutions at 1-866-446-9377, Option 4.